

MANUAL-VI: CATEGORIES OF DOCUMENTS

Subject: - Categories of documents held in the Department by S&I Section.

S. No.	SECTION/ DESK	DOCUMENTS HELD	CONTACT PERSON/ CONCERNED CPIO
1.	S&I Section	1. Documents/Records pertaining to Uniform Specification of Cereals (wheat & paddy/ rice) issued every year to the States/ Union Territories for procurements 2. Documents related to implementing Food Policy of Government of India.	Joint Commissioner (S&R)/ Assistant Director (S&R)

THE FOLLOWING CATEGORIES OF DOCUMENTS ARE HELD IN THE S&I SECTION

1. Monthly report from IGMRI, Hapur and its field stations Hyderabad and Ludhiana, monthly appraisal report of FCI.
2. Issue of instructions for procurement of Rabi Cereals (Wheat, Barley etc.) and Kharif Cereals, Specification and Classifications.
3. Technical Instructions, Advisory Notes, projects, Research Study on quality storage of foodgrains and related subjects.
4. Insecticides, New Devices of Rodent control etc.
5. Various Research studies from FCI, ICAR and IGMRI and Bureau of Indian Standard (BIS) meeting and related issues