

IMPEX / IC DIVISION

S. No.	TYPES OF CASES	LEVEL OF FINAL DISPOSAL	CHANNEL OF SUBMISSION
IMPORT/EXPORT			
1.	Policy relating to import of Wheat & rice into loan whether commercially on loan basis	Minister	Dir/JS/Secy.
2.	Programme for import of Wheat & rice	Minister	Dir/JS/Secy.
3.	Execution of contracts /agreements with Foreign Government in regard to import of wheat/ rice	JS	SO/US/Dir
4.	Monthly Shipment Programme of wheat and rice	Secretary	US/Dir/JS
5.	Intelligence and statistics relating to (a) Price of Foodgrains in International Market (b) Foreign Market (c) Production/ availability of Foodgrains in various countries of the world; and (d) Foodgrains Trade in the World	Dir	SO/US
6.	Policy relating to Export of Wheat/ Rice from India whether commercially or on loan basis	Minister	Dir/JS/Secy.
7.	Programme for Export of Wheat/ Rice and determinations of agencies to handle these export and liaison with them	Minister	Dir/JS/Secy.
8.	Incidental matters relating to export of Wheat/ Rice, whether on commercial basis or on loan	Dir	SO/US
9.	Parliamentary work relating to foodgrains Import/ Export (a) Starred Questions (b) Unstarred Questions	MOACAF&PD MOS(F&PD)	Dir/JS/Secy. US/Dir/JS
10.	Monitoring of international prices of foodgrains in respect of wheat and rice, based upon various daily/ weekly/ monthly tables/ data provided by IGL, Agriwatch.	JS	SO/US/Dir.
11.	Collection and compilation of information relating to export as well as import of foodgrains (wheat and rice),	Dir	SO/US

	country-wise		
12.	Providing information for monthly Foodgrains Bulletin and other miscellaneous data/ information relating to Import and Export of Rice and Wheat	Dir	SO/US
INTERNATION COOPERATION			
1.	All the work related to food security Coordinating the information from the ministry to be sent to concerned agencies (a) Collection and compiling information on above from various sections of this Department	Secretary	US/Dir/JS
2.	Work relating to implementation of Pilot Project on FIVIMS	Secretary	US/Dir/JS
3.	Work relating to International Grains Council (a) Payment of Annual Fees for membership of IGL (b) Collection and compilation of information from Various section of this Department (c) Grain Market Report	JS Secretary Minister	SO/US/Dir US/Dir/JS Dir/JS/Secy.
4.	World Food Programme (a) Allocation of food grains to WFD (b) Comments of this Department on various issues on WFP (c) Preparation of documents for various meeting of WFP	Minister Secretary Secretary	Dir/JS/Secy. US/Dir/JS US/Dir/JS
5.	Matters relating to SAARC (a) Collection of Information from various Sections (b) Compilation of Information (c) Approval on any other matter received from comments of this Department.	JS JS JS	SO/US/Dir. SO/US/Dir. SO/US/Dir.
